

# CP Progression Paper

## CP1468 'Adoption of a standard template for raising Modifications'

**ELEXON**



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### Committee

Imbalance Settlement  
Group and Supplier  
Volume Allocation Group



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### About This Document

This document provides information on a new Change Proposal (CP) CP1468 and outlines our proposed progression timetable for this change, including when we will issue it for CP Consultation in the next suitable Change Proposal Circular (CPC) batch.

We are presenting this paper to capture any comments or questions from Imbalance Settlement Group (ISG) and Supplier Volume Allocation Group (SVG) Members on this CP before we issue it for consultation.

There are four parts to this document:

- This is the main document. It provides a summary of the solution, impacts, anticipated costs, and proposed implementation approach, as well as our proposed progression approach for this CP.
- Attachment A contains the CP1468 proposal form.
- Attachment B contains the proposed redlined changes to deliver the CP1468 solution.
- Attachment C contains the standard Modification Proposal template.

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# 1 Why Change?

## What is Ofgem's Code Governance Review?

In 2010, Phase 1 of Ofgem's [Code Governance Review](#) (CGR) implemented measures to improve the governance arrangements in three of the main industry codes that underpin the gas and electricity markets (including the Balancing and Settlement Code (BSC)). In 2013, Phase 2 of the CGR extended many of the outcomes to the remaining industry codes.

In May 2015, Ofgem announced its intention to conduct Phase 3 of the review. This was due to concerns that the code governance arrangements may still not be operating in the best interest of consumers. This was particularly in light of significant changes to the industry such as the roll out of smart meters, the low carbon transition and the European Union (EU) Third Energy Package.

## What is the issue?

Ofgem published its [final proposals for Phase 3 of the CGR](#) in March 2016. These proposals took into account feedback on the initial proposals as well as input from industry and Code Administrators' workshops (to which ELEXON attended). One proposal aims to replace the various Modification Proposal templates that are used across the different codes with a standard template. The template in Attachment C was developed with input from across the Code Administrators and Ofgem has now instructed that all Code Administrators should adopt it.

Currently, BSC Parties propose Modifications to the BSC using the Modification Proposal form (BSCP40/03) in BSC Procedure (BSCP) 40 '[Change Management](#)'. In order to facilitate the use of the new common template for raising a Modification Proposal, the existing proposal form needs to be removed from BSCP40 and replaced with a reference to the common template which will be made available on the BSC Website.

### Proposed solution

ELEXON raised [CP1468 'Adoption of a standard template for raising Modifications'](#) on 6 July 2016. It proposes to remove the BSC Modification Proposal form (BSCP40/03) from BSCP40. Instead, BSCP40 will refer participants who wish to propose a Modification to the standard proposal form template, which ELEXON will be required to make available on the BSC Website.

The new template captures all the essential information of the form BSCP40/03 as required by the BSC Section F 2.1.2 (e.g. the issue, the solution and impacts). The new template also includes additional fields which a Proposer can fill out if they wish to (e.g. implementation, legal text and relevant Code objectives). ELEXON will complete any sections of the form that are left blank by the Proposer or delete them if they are unnecessary.

At this stage, we only propose to remove the Modification Proposal form and replace it with the standard template. Participants that wish to raise a CP or an Issue would continue to use the existing BSCP40 forms for these. We will consider the format and use of the CP and Issue forms in light of the review of the Modifications process that we will be conducting later this year (as per the Panel's Strategic plan).

### Proposer's rationale

Ofgem requires this change.

Ofgem considers a standardised process for raising a Modification Proposal that is set out consistently in a standard template would mean that users will know how to raise a Modification in all codes just by knowing one process. This will reduce the burden on users arising from the need to be familiar with multiple approaches to raising a change under different codes.

The BSC is already clear on the information that a Proposer must provide when proposing a change (this is set out in BSC Section F 2.1.2). Consequently, it is not essential that the specific design of the proposal form be set out in the BSCP itself.

Removing the Modification Proposal form itself from the BSCP will facilitate efficiency as there will be no need to raise a formal Change Proposal for future changes to the template form. This will simplify any further evolution of the form that may be required to support the continued harmonisation of code change processes and working practices.

### Proposed redlining

The proposed redlined changes to BSCP40 to deliver CP1468 can be found in Attachment B.

## 3 Impacts and Costs

### Central impacts and costs

This change will require document changes only.

There are no system changes required for this CP and no impact on BSC Agents.

Central Impacts	
Document Impacts	System Impacts
<ul style="list-style-type: none"><li>BSCP40</li></ul>	<i>None</i>

The central implementation costs for CP1468 will be approximately £240 (one ELEXON man day) to implement the necessary document changes.

### BSC Party & Party Agent impacts and costs

We do not expect CP1468 to impact any BSC Parties or Party Agents. Although users will be required to complete a different form than previously when proposing a Modification, this is not expected to impact their experience as the same information is required. The new template includes guidance to explain what is required of proposer when completing the form.

In the event that a Proposer submits a Modification Proposal using the old form three months following implementation of this CP, we will transfer the information to the new template. ELEXON will do this as part of its initial critical friend review. We would then advise the Proposer of the new form and provide the amended form.

## 4 Implementation Approach

### Recommended Implementation Date

We propose to implement CP1468 on **3 November 2016** (as part of the scheduled November 2016 Release).

This is the next Release that this CP can be included in. This is in line with the timetable we submitted to Ofgem for the implementation of the CGR3 proposals, in which we stated this particular change would aim to be implemented in 'Autumn 2016'.

We will make relevant stakeholders aware of this change through appropriate communications such as Newscast.

The Code Administrators intend to review the use of the standard template to assess its impact. We expect this review to be approximately six months following implementation.

## 5 Proposed Progression

### Progression timetable

The table below outlines the proposed progression plan for CP1468:

Progression Timetable	
Event	Date
CP Progression Paper presented to ISG for information	19 Jul 16
CP Progression Paper presented to SVG for information	2 Aug 16
CP Consultation	8 Aug 16 – 2 Sep 16
CP Assessment Report presented to ISG for decision	20 Sep 16
CP Assessment Report presented to SVG for decision	4 Oct 16
Proposed Implementation Date	3 Nov 16 (Nov 16 Release)

### CP Consultation questions

We intend to ask the standard CP Consultation questions for CP1468. We do not believe any additional questions need to be asked for this CP.

Standard CP Consultation Questions
Do you agree with the CP1468 proposed solution?
Do you agree that the draft redlining delivers the CP1468 proposed solution?
Will CP1468 impact your organisation?
Will your organisation incur any costs in implementing CP1468?
Do you agree with the proposed implementation approach for CP1468?

## 6 Recommendations

We invite you to:

- **NOTE** that CP1468 has been raised;
- **NOTE** the proposed progression timetable for CP1468;
- **PROVIDE** any comments or additional questions for inclusion in the CP Consultation; and
- **NOTE** that ELEXON will present CP1468 to the SVG for comment on 2 August 2016.

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## Appendix 1: Glossary & References

### Acronyms

Acronyms used in this document are listed in the table below

Acronyms	
Acronym	Definition
BSC	Balancing and Settlement Code
BSCP	Balancing and Settlement Code Procedure
CGR	Code Governance Review
CP	Change Proposal
CPC	Change Proposal Circular
EU	European Union
ISG	Imbalance Settlement Group
SVG	Supplier Volume Allocation Group

### External links

A summary of all hyperlinks used in this document are listed in the table below.

All external documents and URL links listed are correct as of the date of this document.

External Links		
Page(s)	Description	URL
2	Ofgem's Code Governance Review	<a href="https://www.ofgem.gov.uk/licences-codes-and-standards/codes/industry-codes-work/code-governance-review#of-block-views-publications-and-updates-block">https://www.ofgem.gov.uk/licences-codes-and-standards/codes/industry-codes-work/code-governance-review#of-block-views-publications-and-updates-block</a>
2	Ofgem's CGR3 Final Proposals	<a href="https://www.ofgem.gov.uk/system/files/docs/2016/03/code_governance_review_phase_3_final_proposals_2.pdf">https://www.ofgem.gov.uk/system/files/docs/2016/03/code_governance_review_phase_3_final_proposals_2.pdf</a>
2	BSCP40 document	<a href="https://www.elexon.co.uk/bsc-related-documents/related-documents/bscps/2/?show=10&amp;type">https://www.elexon.co.uk/bsc-related-documents/related-documents/bscps/2/?show=10&amp;type</a>
3	Change Proposal CP1468	<a href="https://www.elexon.co.uk/change-proposal/cp1468/">https://www.elexon.co.uk/change-proposal/cp1468/</a>

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